

Jefferson School District
Official Minutes of the Regular Meeting
Of the Board of Trustees
June 16, 2020

(Due to COVID-19, this meeting was held virtually through a Zoom webinar)

Present virtually: Debbie Wingo, President; Phil Raya, Vice President; Dan Wells, Clerk; Pete Carlson, Member; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance virtually: Dena Whittington, Chief Business Officer; Nancie Castro, Director of Human Resources and Curriculum; Celli Coeville, Administrative Assistant

I. OPEN SESSION

- a. Call to Order at 5: 47 PM
- b. Roll Call to Establish Quorum – all members were present virtually
- c. Approval of Agenda- No changes were made to the agenda
- d. Public Hearing

MSA (Carlson/Jackman) – Approve the agenda as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95, 54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:34 PM

Welcome from Board President Mrs. Wingo

Pledge of Allegiance

Superintendent’s Report – Dr. Bridges shared that over the past few weeks, our nation has watched a number of tragic events that show we collectively still have a lot of work to do to bring about social justice and end racism. He stated that as a school district, we have a responsibility to keep learning and listening, while pursuing oneness, reconciliation and unity. Dr. Bridges reiterated the District’s mission of “ensuring all students achieve at high levels” and acknowledged that we have to do more to ensure our policies, procedures, and actions bring about the same level of success for all students.

Dr. Bridges thanked all of the teachers, administrators, staff members, students and parents for their patience and support during this global pandemic. As this situation is constantly evolving, he expressed appreciation for the support and constructive input that so many people have provided.

In Closed Session-

MSA (Jackman/Carlson) - Approved the resignations for certificated employees 12035 and 12036; and the hire of employee 12037 & 12038. The Board also disapproved the leave of absence of classified employee 12039.

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

Resolution 2020-06-06

MSA (Jackman/Carlson) – Approve Resolution 2020-06-06 as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

Resolution 2020-06-07

MSA (Jackman/Carlson) – Approve Resolution 2020-06-07 as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

Resolution 2020-06-08

MSA (Jackman/Carlson) – Approve Resolution 2020-06-08 as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

In Closed Session, the Board took action to issue a notice of release to temporary employees, identified by # 129676 and #129764 pursuant to Education Code section 44954 (b), effective at the end of the 2019-2020 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows:

Ayes: 5

Nays: 0

Abstentions: 0

Complaint Against a District Employee

III. PUBLIC HEARING – Conduct a Public Hearing for the 2020-2021 Annual School District Budget Including a Review of Reserves in Compliance with EC 42127 (a)(2)(b). Google Forms were used for public comment for this virtual meeting. There were no comments received.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting May 12, 2020

4.2 Warrants – May 2020

4.3 Financials – May 2020

4.4 Valley Community Counseling Services Agreement, 2020-2021

4.5 Gift of Speech Agreement, 2020-2021

MSA (Raya/Carlson) approve the consent agenda as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

V. EDUCATIONAL SERVICES

5.1 COVID -19 Operations Written Report- this report will be used in lieu of the LCAP report. and is a requirement of the delayed LCAP.

MSA (Carlson/Jackman) approve the COVID -19 Operations Written Report as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

5.2 Safe Reopening of Schools 2020-2021-

Dr. Bridges spoke about options for the safe reopening of schools that the District has been working on for months. We have been reviewing different health department guidelines, held two staff webinars, two staff surveys, and one parent survey as well. The District is waiting for SJCOE and San Joaquin County Health Service’s draft guidance which should be available tomorrow. The health and safety of students and staff is paramount to the District. County superintendents have been

meeting every week, and this guidance will be reviewed again and updated as necessary. The information presented tonight is based on the best information that we have today at this time.

Currently, the District is looking to start school in a hybrid model from August 11- August 21. The hybrid model means that half of the students will come on an A schedule and the other half will come on a B schedule. We are using this model with the hopes that it will have a minimum impact for students and families. We recognize that some families may not return to school until a vaccine is available.

Dr. Bridges is pleased to announce that we will have the Jefferson Virtual Academy (JVA), providing another option for students who need to remain at home. Parents will need to commit to one trimester at a time. JVA will be a 100% online independent study with a once weekly Zoom session between student and teacher. The child will be out of school 100% of the time. If the student has special needs, an IEP or 504, that will have to be specified prior to the student being accepted to the virtual academy.

The District will also improve our Distance Learning option as well. There is a chance that at some point in the Fall or Winter we might have to close schools again completely, and we want to improve upon our distance learning. Taking daily attendance is one way we will improve our distance learning, as well as providing more direct instruction for classroom teachers. Dr. Bridges noted that we will ensure that families who had connectivity issues will be provided with Wi Fi hot spots. Kids will have all the printed materials that they will need with them if the District had to go to distance learning.

Dr. Bridges suggested that we might need to hold an Emergency Board Meeting over the summer with only topic being the reopening of schools. There are a lot of factors that we are looking at. It is important that we tell families what options we are considering to aid in the planning of the 2020-21 school year. The plan is to send out enrollment information for the virtual academy in the next week and see what results we get back from families.

5.3 Student Enrollment – the district is where we expected to be.

VI. PERSONNEL SERVICES

6.1 Brandman University, Supervised Internship Agreement, School Psychology
MSA (Raya/Jackman) approve the Brandman University, Supervised Internship Agreement, School Psychology as presented

Roll call vote was as follows:

| | | | |
|---|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 0 |
| Carlson, Jackman, Raya, Wingo, Wells | | | |

6.2 Brandman University, Supervised Fieldwork Agreement, Teacher Education and School Psychology

MSA (Jackman/Carlson) approve the Brandman University, Supervised Fieldwork Agreement, Teacher Education and School Psychology as presented

Roll call vote was as follows:

| | | | |
|---|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 0 |
| Carlson, Jackman, Raya, Wingo, Wells | | | |

6.3 Teachers College of San Joaquin, Impact Intern Program, 2020-2022

MSA (Carlson/Raya) approve the Teachers College of San Joaquin Impact Intern Program 2020-2022 as presented

Roll call vote was as follows:

| | | | |
|----------|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 0 |
|----------|----------|------------|-------------|

Carlson, Jackman,
Raya, Wingo, Wells

6.4 Speech Pathologist Waiver Request, C. Martinez
MSA (Carlson/Jackman) approve the Speech Pathologist Waiver Request, C. Martinez as presented
Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

VII. BUSINESS AND FACILITIES

7.1 May 2020 Budget Adjustments -
MSA (Wells/Jackman) approve the May 2020 Budget Adjustments as presented
Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.2 Jefferson School District 2020-2021 Budget- CBO, Mrs. Whittington spoke about the 2020-2021 budget. The pandemic has adversely affected our budget and brought eleven years of state economic expansion to a halt. One of the things compounding the budget problem is the Federal and State extensions to file income tax. As a result of the July 15th filing deadline, the state is unable to accurately predict revenue. The economic crisis has caused a \$54 billion deficit for the state. California has a Rainy Day fund that currently has about \$16.2 billion in it. However, Proposition 2 stipulates that funds withdrawn may not exceed half of the Rainy Day fund in the first year of a budget emergency. The May Revision proposes to draw down the entirety of the \$16.2 billion over three years.

Ms. Whittington also discussed ADA funding. For a K-3 student, the District has been getting \$7,702 per student. Now we are looking at receiving \$7,092 per student, which is decrease of -\$788 per student in funding. The May revision suspends the 2.31% COLA and includes an additional reduction for a total 10% cut to the Local Control Funding Formula (LCFF).

Ms. Whittington also shared the District's 2020-21 LCFF funding. In March 2020 with the school closure, a District spending freeze was implemented. The spending freeze saved \$800,000 to offset 2020-21 revenue loss. All sites and district budgets were cut by 15%. The District optimized categorical funding and were able to remove referee and coaching stipends as a result of the closure. The District had vacancies due to declining enrollment and opted not to fill those positions, and teacher trainings were cancelled. Ms. Whittington noted that the District will likely be looking at a revised budget to bring back to the Board in August. We are going from over a \$20 million budget to a \$17 million budget and \$3 million is a large cut for our district.

MSA (Raya/Carlson) approve the Jefferson School District 2020-2021 Budget as presented
Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.3 Adoption of School Facilities Needs Analysis in Compliance with Senate Bill 50,
Resolution 2020-06-01
MSA (Carlson/Jackman) approve Adoption of School Facilities Needs Analysis in Compliance with
Senate Bill 50, Resolution 2020-06-01
as presented

Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.4 Consideration of Adjustment to Residential and Commercial/Industrial Development School Fees, Resolution 2020-06-02

MSA (Jackman/Carlson) approve the Adjustment to Residential and Commercial/Industrial Development School

Fees, Resolution 2020-06-02 as presented

Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.5 Resolution to Establish Temporary Inter-Fund Transfers, Resolution 2020-06-03

MSA (Carlson/Jackman) approve the Resolution to Establish Temporary Inter-Fund Transfers, Resolution 2020-06-03 as presented

Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.6 2020-2021 Education Protection Account Plan, Resolution 2020-06-04

MSA (Raya/Wells) approve the 2020-2021 Education Protection Account Plan, Resolution 2020-06-04 as presented

Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.7 Statement of Reasons of Excess Reserves

MSA (Raya/Jackman) approve Statement of Reasons of Excess Reserves as presented

Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.8 Resolution to Identify Amount of Budget Reductions Needed for 2021-2022 and 2022-2023, Resolution 2020-06-05- This resolution is somewhat like a promissory note. The District is finding budget savings to ensure we have the required 3% reserve in the third out year. Mrs. Wingo asked if it was possible that the requirement of a 3% reserve for economic uncertainty may be reduced? At this time, there has been no guidance that we will be able to reduce the 3% number to a lower percentage.

MSA (Jackman/Carlson) approve the Resolution to Identify Amount of Budget Reductions Needed for 2021-2022 and 2022-2023, Resolution 2020-06-05 as presented

Roll call vote was as follows:

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wingo, Wells

7.9 Masergy 60 Month Lease to Owen Proposal- In May an incorrect lease proposal was brought to the Board, this is the correct proposal. A new phone system is a necessity as we are having numerous issues with our phones. This will be the District's phone equipment and will bring our telephone system up to speed.

MSA (Jackman/Raya) approve the Masergy 60 Month Lease to Own Proposal as presented

Roll call vote was as follows:

Ayes – 5
Carlson, Jackman,
Raya, Wingo, Wells

Nays – 0

Absent – 0

Abstain – 0

7.10 Price Increase for Student Nutrition-
MSA (Wells/Carlson) approve the Price Increase for Student Nutrition as presented
Roll call vote was as follows:

Ayes – 5
Carlson, Jackman,
Raya, Wingo, Wells

Nays – 0

Absent – 0

Abstain – 0

7.11 School Services Compensation Study – The District is currently not in any position to act on any of the information in the report which was started in October of last year. In negotiations, the District was looking at salary and wanted to see how we compared with neighboring districts. At the time, no one expected that we would be in a global pandemic and budget meltdown. The study showed that the District is competitive, we are hoping that in the future we can use this study as a springboard. The District chose Tracy Unified School District and Manteca Unified School District as comparisons because we compete with them for employees.

7.12 Price Increase for Transportation Services
MSA (Carlson/Raya) approve the Price Increase for Transportation Services as presented
Roll Call vote was as follows:
Carlson, Jackman,
Raya, Wingo, Wells

VIII. BOARD DISCUSSION AND REPORTS

8.1 Revised Board Policy/Administrative Regulation BP/AR 0430, Comprehensive Local Plan for Special Education, Consider for Adoption
MSA (Carlson/Jackman) approve the Revised Board Policy/Administrative Regulation BP/AR 0430, Comprehensive Local Plan for Special Education, as presented
Roll call vote was as follows:
Ayes – 4
Carlson, Jackman,
Raya, Wingo

Nays – 0

Absent – 0

Abstain – 1
Wells

8.2 Revised Board Policy/Administrative Regulation BP/AR 1312.3, Uniform Complaint Procedures, Consider for Adoption
MSA (Carlson/Raya) approve the Revised Board Policy/Administrative Regulation BP/AR 1312.3, Uniform Complaint Procedures, as presented
Roll call vote was as follows:
Ayes – 5
Carlson, Jackman,
Raya, Wingo

Nays – 0

Absent – 0

Abstain – 1
Wells

8.3 Revised Administrative Regulation AR 1312.4, Williams Act Complaint Procedures, Consider for Adoption
MSA (Carlson/Raya) approve the Revised Administrative Regulation AR 1312.4, Williams Act Complaint Procedures, as presented
Roll call vote was as follows:
Ayes – 5
Carlson, Jackman,
Raya, Wingo

Nays – 0

Absent – 0

Abstain – 1
Wells

8.4 Revised Board Policy/Administrative Regulation BP/AR 4113, Assignment, Consider for Adoption

MSA (Carlson/Raya) approve the Revised Board Policy/Administrative Regulation BP/AR 4113, Assignment, as presented

Roll call vote was as follows:

| | | | |
|---|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 0 |
| Carlson, Jackman, Raya, Wingo, Wells | | | |

8.5 Revised Board Policy/Administrative Regulation BP/AR 5141.52, Suicide Prevention, Consider for Adoption

MSA (Carlson/Raya) approve the Revised Board Policy/Administrative Regulation BP/AR 5141.52, Suicide Prevention, as presented

Roll call vote was as follows:

| | | | |
|---|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 0 |
| Carlson, Jackman, Raya, Wingo, Wells | | | |

8.6 Revised Board Policy BP 5144.1, Suspension and Expulsion/Due Process, Consider for Adoption

MSA (Carlson/Raya) approve the Revised Board Policy BP 5144.1, Suspension and Expulsion/Due Process, as presented

Roll call vote was as follows:

| | | | |
|---|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 1 |
| Carlson, Jackman, Raya, Wingo, Wells | | | |

8.7 Revised Board Policy/Administrative Regulation BP/AR 5145.3, Nondiscrimination/Harassment, Consider for Adoption

MSA (Carlson/Raya) approve the Revised Board Policy BP 5145.3, Nondiscrimination/Harassment as presented

Roll call vote was as follows:

| | | | |
|-----------------------------------|----------|------------|-------------|
| Ayes – 5 | Nays – 0 | Absent – 0 | Abstain – 1 |
| Carlson, Jackman, Raya, Wingo, | | | Wells |

8.8 Items for Next Board Meeting – anticipating meeting before August. Will need to meet for school reopening.

ADJOURNMENT – MSA (Jackman/ Raya) 7:24 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board